

## **CAREER OPPORTUNITY**

### **About Lethbridge Family Services**

In operation since 1910, Lethbridge Family Services (LFS) is the tenth largest employer in Lethbridge, serving 8,100 clients annually through 380 employees. LFS stewards an annual budget of over \$21 million and has numerous contracts. LFS is a highly-accredited charitable organization that improves the wellbeing and quality of life for individuals and families in Southwestern Alberta. The organization is devoted to providing services to those in need, regardless of socioeconomic status, ethnicity, language, religion, gender identity, and family structures. We offer community-based support to facilitate human potential, choice, and independence. Through advocacy, public education, prevention, intervention, and community development, LFS responds to emerging family needs.

**Position:** NUTRITIONAL PROGRAM LEADER – Casual/Relief

**Department:** IMMIGRANT SERVICES

**Hours:** 35 hours per week.

#### **Position Overview:**

To provide healthy, culturally relevant food for newcomer youth program, and assisting in delivery of educational cooking youth program.

To better support immigrant youth ages 5 to 18 and their families in Lethbridge and to help reduce racism, discrimination and ethnic conflict in the Canadian school systems and improve settlement outcomes for individuals and families.

#### **Key Responsibilities:**

- Work with Youth Settlement Services (YSS) staff to provide culturally relevant food and food preparation instruction for newcomer youth programs.
- Plan and acquire necessary material for food preparation and serving.
- Ensure food safety standards in all food preparation, serving, and cleaning.
- Complete necessary administrative record keeping as assigned.

#### **Qualifications:**

- Meet Canada Summer Jobs Employee Criteria:
  - Be between 18 and 30 years of age at the start of the employment.
  - Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.
  - Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

# Lethbridge Family

Services

Since 1910



- Excellent communication, organizational, and interpersonal skills.
- Ability to work within a team.
- Previous experience working with newcomers (refugees) is highly desirable.
- Second or multiple language capabilities are highly desirable.
- Cross cultural awareness and sensitivity.
- Computer literacy.
- The successful candidate will be required to provide a Police Information Check.

**Start date: June 13, 2022**

**Application deadline: May 18, 2022**

**Please submit, in confidence, a resume and cover letter referencing job posting IS119 and where you viewed our ad:**

**Email: [humanresources@lfsfamily.ca](mailto:humanresources@lfsfamily.ca)**

**Web: [lfsfamily.ca](http://lfsfamily.ca)**

**We thank all candidates for their interest, however, only those selected to continue in the process will be contacted.**

***Lethbridge Family Services is an equal opportunity employer.***

