



## **CAREER OPPORTUNITY**

This position is posted internally and externally

**Position: COMMUNITY EMPLOYMENT PRACTITIONER (Temporary)**

**Department: DACAPO DISABILITY SERVICES**

**Hours:** 28 hours per week, daytime hours. Flexibility is required to meet the employment needs of the individuals being served. Hours of work may need to be adjusted to provide support when required by the individual and employer.

### **Position Overview:**

A Community Employment Practitioner supports and facilitates the development of employment skills and competencies to assist individuals with disabilities to pursue and achieve their employment goals. A Community Employment Practitioner specializes in supporting individuals to obtain and maintain a broad spectrum of employment/volunteer opportunities. Developing and fostering community partnerships and fostering independence in employment/volunteer settings is the focus of the position.

**This position has an approximate end date of December 2020, with the possibility of extension.**

### **Key Responsibilities:**

Responsibilities include:

- Utilizing a variety of assessment methods to determine the vocational strengths, interests and challenges for individuals accessing services.
- Collaborating with the employment team to identify, secure and maintain appropriate employment/volunteer opportunities.
- Objectively evaluating employment locations for safety and ensuring emergency procedures/protocol are in place and understood.
- Working in collaboration with the employment team to develop strategies to foster independence and ensure successful employment placements for all parties.
- Communicating with individuals being supported, employers, employment team and support networks in a professional manner to ensure expectations are being met and challenges addressed.
- Completing tasks in a variety of employment setting which may include physically completing and demonstrating duties until individuals are able to complete tasks independently.
- Promoting the philosophy of Employment First.
- Administrative duties.

### **Qualifications:**

- Unrelated diploma/degree and Foundations Training, or related diploma/degree.
- Minimum of one year experience in the field.
- Reliable, team player.
- Reliable vehicle, valid driver's license, registration and insurance (\$2 000 000 liability insurance)
- Strong organizational and time management skills.

- High level of self-motivation and problem solving ability.
- Ability to work independently as well as in a team environment.
- Strong verbal and written communication skills.
- Ability to be flexible and adapt to changes.
- The successful candidate will be required to provide a Police Information Check.

**Start date:** November 18, 2019

**Application deadline:** October 22, 2019

**Please submit, in confidence, a resume and cover letter referencing job posting DC242 and where you viewed our ad:**

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**We thank all candidates for their interest, however, only those selected to continue in the process will be contacted.**

***Lethbridge Family Services is an equal opportunity employer.***



Date Posted: 10/11/2019