



CAREER OPPORTUNITY

About Lethbridge Family Services

In operation since 1910, Lethbridge Family Services (LFS) is the tenth largest employer in Lethbridge, serving 8,100 clients annually through 380 employees. LFS stewards an annual budget of over \$21 million and has numerous contracts. LFS is a highly-accredited charitable organization that improves the wellbeing and quality of life for individuals and families in Southwestern Alberta. The organization is devoted to providing services to those in need, regardless of socioeconomic status, ethnicity, language, religion, gender identity, and family structures. We offer community-based support to facilitate human potential, choice, and independence. Through advocacy, public education, prevention, intervention, and community development, LFS responds to emerging family needs.

We offer a supportive, inclusive team environment with a strong commitment to work-life balance. We provide a competitive remuneration package, including a comprehensive benefit plan, generous vacation and personal time, employee and family pricing program for cellular service, and a discounted fitness membership. We support your career through opportunities to learn and grow, including paid professional development opportunities and on-the-job coaching and support. Our “family” culture supports many opportunities to participate in events including social club activities, annual holiday parties, and recognition events. Check out our website at www.lfsfamily.ca.

Position: **OUTREACH and EDUCATION FACILITATOR**

Department: **COUNSELLING, OUTREACH AND EDUCATION**

Hours: Monday to Friday- 35 hours/week, flexible schedule

Position Overview:

To support the development, promotion and delivery of presentations, workshops, trainings, personal growth groups and individual education in areas connected to suicide prevention, family violence prevention and a variety of other topics.

Key Responsibilities:

- Facilitate presentations, workshops, personal growth groups, trainings and individual education sessions.
- Participate as a member of a healthy and dynamic team.
- Participate in development and revision of program materials
- Create marketing and promotional material for the programs and services offered
- Represent the agency and the department on interagency committees and at public events in response to community needs around key issues such as Suicide Awareness Week, Family Violence Awareness Month, and Sexual Assault Awareness Week.
- Respond to community requests for information, program materials and resources.



Qualifications:

- Bachelor degree in Social Work, Psychology or relevant discipline.
- Minimum 2 years facilitation experience is required.
- Experience in working with diverse populations.
- Strong interpersonal communication skills, both written and verbal.
- Strong computer literacy skills including; Microsoft TEAMS, Canva, Mailchimp and proficiency in data entry, word processing and spreadsheet applications.
- Excellent organizational skills
- The successful candidate will be required to provide a Police Information Check.

Start date: January 9, 2023

Application deadline: December 2, 2022

Please submit, in confidence, a resume and cover letter referencing job posting COE60 and where you viewed our ad:

Email: humanresources@lfsfamily.ca

Mailing Address: Human Resources, Lethbridge Family Services
100 – 1410 Mayor Magrath Dr. South
Lethbridge AB T1K 2R3

Fax: (587)425-5209

Web: lfsfamily.ca

We thank all candidates for their interest, however, only those selected to continue in the process will be contacted.

Lethbridge Family Services is an equal opportunity employer.

