



CAREER OPPORTUNITY

About Lethbridge Family Services

In operation since 1910, Lethbridge Family Services (LFS) is the tenth largest employer in Lethbridge, serving 8,100 clients annually through 380 employees. LFS stewards an annual budget of over \$21 million and has numerous contracts. LFS is a highly-accredited charitable organization that improves the wellbeing and quality of life for individuals and families in Southwestern Alberta. The organization is devoted to providing services to those in need, regardless of socioeconomic status, ethnicity, language, religion, gender identity, and family structures. We offer community-based support to facilitate human potential, choice, and independence. Through advocacy, public education, prevention, intervention, and community development, LFS responds to emerging family needs.

We offer a supportive, inclusive team environment with a strong commitment to work-life balance. We provide a competitive remuneration package, including a comprehensive benefit plan, generous vacation and personal time, employee and family pricing program for cellular service, and a discounted fitness membership. We support your career through opportunities to learn and grow, including paid professional development opportunities and on-the-job coaching and support. Our “family” culture supports many opportunities to participate in events including social club activities, annual holiday parties, and recognition events. Check out our website at www.lfsfamily.ca.

Position: **JOB COACH
COMMUNITY DISABILITY SERVICES WORKER (CDSW) - Temporary**

Department: **DACAPO DISABILITY SERVICES**

Hours: 8:00 am- 3:30 pm 35 hours per week. Flexibility is required to meet the employment needs of the individuals being served. Hours of work may need to be adjusted to provide support when required by the individual and employer.

Term of position: April 11, 2024 – October 13, 2025

Position Overview:

A Community Disability Services Worker supports and facilitates the development of skills and competencies to assist individuals with disabilities to pursue and achieve their goals by accessing meaningful community based activities.

Job Coaches specialize in supporting individuals in employment/volunteer placements to learn and accurately perform job duties. Job Coaches provide training tailored to the needs of the job seeker and employer. Fostering independence in an employment setting is the focus of the position.

Key Responsibilities:

- Coach individuals in a variety of settings which may include physically completing and demonstrating the duties until individuals are able to complete tasks independently.
- Accurately assessing level of supports required for successful completion of the job duties and fading support appropriately as skills develop
- Work in collaboration with coworkers to develop strategies to foster independence and ensure successful volunteer and employment placements for all parties.

Posted: 2/22/2024



- Communicate effectively with individuals being supported, community members, coworkers and support networks in a professional manner to ensure expectations are being met and challenges are addressed.
- Performing duties in a manner that promotes safety for all in accordance with organization and employment placement policies and OHS guidelines.
- Providing support to individuals to obtain employment, life and social skills, and participate in community access activities in a group and/or individual settings using a variety of delivery methods.
- Complete required documentation for multiple clients.
- Administrative duties.

Qualifications:

- High school diploma and/or two years direct frontline experience in the field.
- Experience working with individuals with disabilities or barriers to employment is an asset.
- Proficient in verbal and written English.
- Reliable, team player.
- Strong organizational and time management skills.
- Ability to work independently as well as in a team environment.
- Ability to be flexible and adapt to changes.
- Reliable vehicle, valid driver's license, registration and insurance (\$2,000,000 liability insurance).
- The successful candidate will be required to provide a Police Information Check.

Start date: April 11, 2024

Application deadline: Until a suitable candidate is found

Please submit, in confidence, a resume and cover letter referencing job posting 24DC7 and where you viewed our ad:

Email: humanresources@lfsfamily.ca

Contact Person: Emma Garrett

Web: lfsfamily.ca

We thank all candidates for their interest, however, only those selected to continue in the process will be contacted.

Lethbridge Family Services is an equal opportunity employer.

