

CAREER OPPORTUNITY

About Lethbridge Family Services

In operation since 1910, Lethbridge Family Services (LFS) is the tenth largest employer in Lethbridge, serving 8,100 clients annually through 380 employees. LFS stewards an annual budget of over \$21 million and has numerous contracts. LFS is a highly-accredited charitable organization that improves the wellbeing and quality of life for individuals and families in Southwestern Alberta. The organization is devoted to providing services to those in need, regardless of socioeconomic status, ethnicity, language, religion, gender identity, and family structures. We offer community-based support to facilitate human potential, choice, and independence. Through advocacy, public education, prevention, intervention, and community development, LFS responds to emerging family needs.

We offer a supportive, inclusive team environment with a strong commitment to work-life balance. We provide a competitive remuneration package, including a comprehensive benefit plan, generous vacation and personal time, employee and family pricing program for cellular service, and a discounted fitness membership. We support your career through opportunities to learn and grow, including paid professional development opportunities and on-the-job coaching and support. Our “family” culture supports many opportunities to participate in events including social club activities, annual holiday parties, and recognition events. Check out our website at www.lfsfamily.ca.

Position: Clinical Supervisor

Department: Counselling, Outreach and Education

Hours: Monday to Friday- 21 hour/week, flexible work schedule is available.

Position Overview:

The Clinical Supervisor will provide clinical and administrative supervision to professional clinical staff. In working with the Director, the Clinical Supervisor, will ensure that the counselling program operates in accordance with the organization’s policies, department’s procedures, accreditation standards, professional associations and contractual obligations.

Key Responsibilities:

- Recruit, hire and orient clinical staff.
- Provides supervision to clinical staff who are delivering individual, couple, group and family counselling to children, youth, adults and seniors. Supervision may include observing counselling sessions, review documentation, provide consultation, and offer support.
- Provide supervision to counselling intake team.
- Monitor outcomes of clinical services and where appropriate, take remedial steps to improve the quality of practice.
- Complete annual performance reviews with clinical staff.
- Facilitate clinical meetings.
- Carry small clinical caseload.

Perform administrative duties related to the clinical program

- Provide representation on relevant internal and external committees.
- Participate in the department's performance quality improvement program.
- Coordinate review/ revision of counselling procedures as needed.
- Order assessment materials as needed.
- Complete clinical file audits.

Engage in on-going personal and professional development activities

- Undertake ongoing professional development and training to maintain professional skills at an advanced level.
- Maintain relevancy in current developments in the counselling profession.
- Have knowledge of current various regulatory bodies, their standard of practice and code of ethics.

Additional Skills:

- Ability to function independent with excellent time management and organizational skills
- Ability to be flexible, cope with changing environment and support needs of a multi-disciplinary team.

Qualifications:

- Master's degree in Psychology or Social Work or an equivalent combination of education and experience.
- Minimum 5 years' experience in providing mental health assessment and intervention.
- Minimum 3 years' experience in providing supervision.
- Active registration with an applicable regulatory body and must possess professional liability insurance.
- Provide a current Police Information Check, including a Vulnerable Sector Check.
- Provide a Child Intervention Check.

Application deadline: Open until a suitable candidate is found.

Please submit, in confidence, a resume and cover letter referencing job posting 23COE3 and where you viewed our ad:

Email: humanresources@lfsfamily.ca

Web: lfsfamily.ca

We thank all candidates for their interest, however, only those selected to continue in the process will be contacted.

Lethbridge Family Services is an equal opportunity employer.

